

# Candice Rice

*Web Designer*

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## EXPERIENCE

### **Web Designer** – *Mosaic Church of Central Arkansas*

October 2020 – Currently

Writing and editing content, Designing webpage layout, Determining technical requirements, Updating websites, Solving coding problems

### **Children’s Ministry Administrator**– *Mosaic Church of Central Arkansas*

June 2018 – Currently

Maintain and update Mokids volunteer database; Maintain the Mokids volunteers schedules; Greeting and registering new families on Sunday morning; Assist with new volunteer orientations and training; Run background checks, Purchase materials and supplies for all classrooms; Maintain weekly attendance reports; Send a weekly email to volunteers and parents

### **Program Developer**– *AmeriCorps Vista Volunteer–The STAND Foundation*

June 2019 – June 2020

The first objective to develop a program that seeks to increase the number of students graduating on time from targeted Title 1 high schools and the number of students enrolling in postsecondary education/training; The second objective is to develop the guidelines and curriculum for the program, while simultaneously researching additional delivery methods, i.e., group portals, videos, etc.; The third objective is to begin introducing and presenting the program to school administrators and the public.

## EDUCATION

### **University of Arkansas at Little Rock, Arkansas — Bachelor Degree**

January 2019 - Currently

*Bachelor in Web Design and Development*

### **Shorter College, Arkansas — Associate Degree**

August 2017 - May 2019

*Associate Degree of Arts*

## SKILLS

Programming

Digital Imaging

Database

Content Management

Multimedia Design

Animation

Editing for video and audio

Basic web design